

Shaker Heights Municipal Court

VEHICLE IMMOBILIZATION PROCEDURES

Certain offenses such as Driving Under an OVI/ALS Suspension, Operating a Vehicle Under the Influence of Alcohol or Drugs (one or more prior misdemeanor OVI's in the past 10 years or a prior felony OVI regardless of when it occurred), and Wrongful Entrustment require that your vehicle be held in an impound lot until you obtain a journal entry from the Shaker Heights Municipal Court releasing the vehicle. The law requires that vehicles involved in certain offenses of this nature be immobilized for a period of time as ordered by the court. A city cannot release a vehicle under these circumstances until authorized by the Judge. If you are the owner of the vehicle, you must respond to the Shaker Heights Municipal Court to obtain the journal entry.

If your motion to release a vehicle has been denied and the vehicle has been ordered immobilized be advised of the following:

1. If you choose, your vehicle can remain in the police impound lot until the immobilization period is completed. Remember that impound fees accumulate daily.
2. If you choose to immobilize your vehicle at a location other than one of the police department impound lots, the vehicle must be towed and cannot be operated on the public roadway by you or anyone else. You are responsible for any additional tow fees incurred.
3. Each city has their own requirements for immobilization at a location other than the impound lots.

A. BEACHWOOD

1. Photo Identification.
2. Proof of ownership of the vehicle.
3. Shaker Heights Municipal Court journal entry concerning the immobilization.
4. Club type anti-theft device – be advised Beachwood requires you to purchase the anti-theft device.
5. Vehicle immobilization done by appointment only. To arrange an appointment contact Beachwood Police Traffic Bureau at 216-595-3762 or Beachwood Police General Records Division at 216-464-2343. Immobilization appointments must be completed between 7:00 A.M. and 1:00 P.M. Monday through Friday excluding holidays.

B. HUNTING VALLEY

1. Photo Identification.
2. Proof of ownership of the vehicle.
3. Shaker Heights Municipal Court journal entry concerning the immobilization.
4. Contact that Hunting Valley Police Department at 440-247-7324.

C. PEPPER PIKE

1. Photo Identification.
2. Proof of ownership.
3. Shaker Heights Municipal Court journal entry concerning the immobilization.
4. Call 216-831-1424 for vehicle immobilization appointment between 7:00 A.M. and 1 P.M. Monday through Friday excluding holidays.

D. SHAKER HEIGHTS

1. Photo Identification.
2. Proof of ownership.
3. Shaker Heights Municipal Court journal entry concerning the immobilization.
4. All off site immobilization scheduled through Shaker Auto Hospital. Call 216-921-4455 to schedule an appointment.

E. UNIVERSITY HEIGHTS

1. Photo Identification.
2. Proof of ownership of the vehicle.
3. Shaker Heights Municipal Court journal entry concerning the immobilization.
4. Contact the University Heights Police Department at 216-932-1800.

SUGGESTIONS FOR FINDING YOUR VEHICLE

Upon receiving a court order for vehicle release, take a copy of the court order and the vehicle title or registration to the police department that caused the tow of your vehicle. The police will issue to you a tow release which you then take to the tow agency where the vehicle is presently stored.

If: you obtain the tow release from	Then: contact the tow agency listed below once you have obtained a tow release from the police department
Beachwood Police 2700 Richmond Road Beachwood, Ohio 44122 216-464-2343 or 216-464-1234	Interstate Towing 1655 Highland Road Twinsburg, OH, 44087 330-425-4111
	Mooney's Gulf 27000 Chagrin Boulevard Orange Village, Ohio 44122 216-831-1469
	Rich's Towing 560 Golden Oak Parkway Oakwood, Ohio 44146 440-439-1533 or 440-234-3435
HUNTING VALLEY POLICE 3821 Fairmount Boulevard Hunting Valley, Ohio 44022 440-247-7324	Chester Auto Body 8032 Mayfield Road Chesterland, Ohio 44026 440-729-9506
	Mason's Towing 8833 Mayfield Road Chesterland, Ohio 44026
PEPPER PIKE POLICE 28000 Shaker Boulevard Pepper Pike, Ohio 44124 216-831-8500	Mooney's Gulf 27000 Chagrin Boulevard Orange Village, Ohio 44122 216-831-1469
SHAKER HEIGHTS POLICE 3355 Lee Road Shaker Heights, Ohio 44120 216-491-1220	SHAKER AUTO HOSPITAL 16101 Chagrin Boulevard Shaker Heights, Ohio 44120 216-921-4455
UNIVERSITY HEIGHTS POLICE 2300 Warrensville Center Road University Heights, Ohio 44118 216-932-1800	UNITED TOWING 3929 Superior Avenue Cleveland, Ohio 44114 216-321-7300