

**IN THE SHAKER HEIGHTS MUNICIPAL COURT
CUYAHOGA COUNTY, OHIO**

STATE OF OHIO)	Case No. _____
CITY OF _____)	
)	Judge Anne Walton Keller
vs.)	
)	Motion for Expungement of Conviction Record
_____)	Pursuant to Section 2953.31, <i>Et Seq.</i> of the
Defendant)	Revised Code
)	

Now comes _____, who respectfully moves this Court for an order expunging my criminal record pursuant to section 2953.31 *et seq.* of the Revised Code.

In support of Defendant's request, Defendant asserts and certifies that the following is true:

Defendant was Convicted

1. Defendant was convicted of the following charge(s):

Defendant is An Eligible Person

2. Defendant is eligible for expungement of his/her criminal record because (**all must be applicable**):

- S/he has not committed an offense identified in section 2953.32 of the Revised Code;
- Defendant was charged with minor misdemeanor and or misdemeanor offense(s); and
- Defendant was convicted of, or plead guilty or no contest to, the offense(s) charged.

Timing is Appropriate

3. The timing of Defendant's motion is appropriate. Specifically, Defendant's motion is being brought:

- At the expiration of one (1) year after Defendant's final discharge if the conviction was of a misdemeanor that is not a minor misdemeanor.
- At the expiration of six (6) months after Defendant's final discharge if the conviction was of a misdemeanor that is a minor misdemeanor.
- After the expiration of three (3) years from the date on which bail forfeiture was entered upon the minutes of this Court if the Defendant effected a bail forfeiture for the offense.

Other Pending Criminal Proceedings

4. There are no pending criminal proceedings against Defendant.

Rehabilitation

5. Defendant asserts that Defendant believes s/he/they has/have been rehabilitated because:

- All fines and costs have been repaid;
- All requirements of probation have been satisfied; and

Other Considerations

6. In weighing Defendant's motion to have the conviction and or bail forfeiture expunged, Defendant asserts that the following should be taken into consideration by the Court:

WHEREFORE, and based upon the forgoing, Defendant respectfully requests that this Court issue an order expunging the record of his/her/their case pursuant to section 2953.31 *et seq.* of the Revised Code and that s/he/they be restored to the rights provided for by law as if this matter never occurred.

CERTIFICATE OF SERVICE

I hereby certify that on _____ a copy of the foregoing motion for was mailed to the Prosecutor for the City of Shaker Heights/Beachwood/Hunting Valley/Pepper Pike/University Heights (**circle one**) at the following address: _____ by regular U.S. mail, postage prepaid.

Signature: _____
Name: _____, *Pro Se*
Address: _____

Phone: _____
Email: _____
IMPORTANT All future correspondence from this Court will be sent to this email
Last 4 of SSN: _____
D.O.B.: _____

MAILING ADDRESSES FOR PROSECUTORS

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